



Town of Arlington, Massachusetts
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ITAC Meeting Minutes 04/25/2013

ITAC Meeting Minutes

Thursday 02/21/2013 6:00pm

Location : Town hall Annex Second Floor Conference Room

Attendance:

David Good, Chair
Adam Chapdelaine
Adam Glick
Andrew Flanagan
Paul Bayer
Kevin Koch

1. CTO Update

- a. Ottoson Teachers Laptop Upgrade
- b. Visit with Cambridge CIO to discuss Strategic Planning approaches, Adam Chapdelaine , reported on visit with CIO .
- c. Thompson School Update
- d. Town Network Assessment Meeting held
- e. 2 Finalists chosen for Online Payment RFI
- f. Final Draft of "Bill Printing and Mailing" RFI completed
- g. Met with HR Director and Town Manager to discuss reclassification of Barry O'Neil's position and creation of new job descriptions for existing staff
- h. American Alarm site visit to recommend security solutions for the AHS Peirce Field
Snack bar and Press box.

2. GIS Updates

- a. Created Online School Registration using People GIS Forms and School District Maps

4. Sub Committee for Creation of Telephony/VOIP Assessment

- a. Discuss Creation of Assessment Plan

5. Web Site Re Design Sub Committee

- a. Andrew reported on web site Vendor selections ,process and negotiations
- b. Interviews completed with Responders to the RFI,there were 7 responses and 6 interviewed
- c. Finalist chosen. the front runner in this process is Vision Internet.
- d. Pricing proposals under review

6. Town Meeting investigation into the use of "Clickers" for voting

- a. Update from Electronic Voting Committee Meeting February 6, 2013
David Good reported on the Electronic voting Meeting.

7. Police Department Technology Assessment

- a. First Draft of Technology Assessment due Monday.

8. Public Participation

9. Next meeting is scheduled for March 21,2013.

10. Meeting adjourned.

